

**THE RECTOR’S OFFICE**

**General Department of the Registrar’s Office of the University**

**The Office for International Students**

**METHODOLOGY**

**FOR THE ENTRANCE EXAMINATION FOR A BACHELOR’S DEGREE**

**- FACULTY OF DENTISTRY-**

**ENGLISH TEACHING MODULE - ACADEMIC YEAR 2022-2023**

The own methodology of the University of Medicine and Pharmacy „Carol Davila” Bucharest is drawn up according to:

- The provisions of the National Education Law no. 1/2011;
- OMEN 3473/17.03.2017;
- OMEC 4151/24.04.2020 modifying OMEN 3473/2017;
- OMEC 4241/2020;
- OMEC 4205/2020;
- Regulation regarding the professional activity of students.

For the **Dental Medicine – English teaching** study programme – under the sectoral regulations in the European Union, the duration of the studies is 6 years, and the number of credits to be obtained is 360.

For the English teaching study programme, the candidates shall be admitted on a **file based competition** (through the assessment of the school performances and personal achievements). For this programme, the citizens from the E.U. countries, the European Economic Area (E.E.A.) and the Swiss Confederation, the foreign citizens from the non-E.U.countries and the Romanian citizens residing abroad can apply. According to the Law 316/2006, the citizens from the E.U. countries, the European Economic Area (E.E.A.) and the Swiss Confederation have the right for enrollment for studies under the same conditions as the Romanian citizens.

The minimum condition to apply for the Bachelor’s degree studies is the graduation of an accredited high school in the country of origin and whose awarded diploma should grant access to academic studies in the respective country and should be recognized by the Ministry of Education in Romania.

The enrollment to the studies is subject to the observance of the legal provisions regarding the necessary minimum criteria for attending the academic studies, as well as of the legislative provisions concerning the residence in Romania during the studies.

Each year, the University Senate shall decide, with the approval of the Ministry of Education, the maximum number of seats available. For the first academic year 2022/2023 - **72 seats** have been approved. (<http://inscrierestudstraini.umfcd.ro>)

**Throughout the studies, the teaching activities (courses) are taught in English. Due to the need to communicate with the patients, the rotations are conducted in Romanian, in all the years of study.**

The linguistic competency of the candidates must be obligatorily proved by the presence of supporting documents in the file, according to one of the two conditions:

1. By submitting an internationally recognized language proficiency certificate;

The certificates must provide an explicit indication of the level of language (minimum B2 level, according to the Common European Framework of Reference for Languages). ANNEX 3); The citizens who have completed high school studies in an educational institution in which the language of instruction is English or who have obtained at least B2 level as part of the Bacalaureate examination are exempted from providing the language proficiency certificate;

2. An on-line English examination, conducted by the Discipline of Modern Languages, the Faculty of Medicine. In order to sit for this exam a € 400 (non-EU countries) / the equivalent value in RON of € 400 (EU countries) fee shall be paid. For this option, the candidates are asked to make a prior appointment at the Office for Foreign Students, by sending an e-mail to [studentistraini@umfcd.ro](mailto:studentistraini@umfcd.ro). The examination schedule can be found in ANNEX 8.

**FOR THE CITIZENS FROM THE E.U. COUNTRIES, THE EUROPEAN ECONOMIC AREA (E.E.A.), THE SWISS CONFEDERATION AND THE ROMANIAN CITIZENS RESIDING ABROAD**

**How to apply:**

1. The candidate shall access the U.M.F. "Carol Davila" Bucharest entrance platform at <http://inscrierestudstraini.umfcd.ro> and shall upload all the documents mentioned (the selection criteria set by the university shall be filled in with the personal information required in annex 6).

2. The candidates' files submitted online are subject to a verification by the Office for Foreign Students:

- If the file contains all the mentioned documents.

- If the file is complete, the candidate shall receive a validation email.
- If the file is incomplete, the candidate shall receive an email through which he/she shall be asked for the correction

The candidate is declared eligible when the file is complete. The incomplete files are processed but are not eligible for assessment.

The assessment committee, appointed by a Decision of the Board of Directors, shall select the files by awarding a score in accordance with the **Assessment Grid**.

The enrollment in the study programmes of the university depends on the recognition of the studies by the National Centre for Recognition and Equivalence of Diplomas. The non-recognition by the National Centre for Recognition and Equivalence of Diplomas of your studies denies your enrollment.

### **IMPORTANT!**

• **If the surname and forename of the candidate on the Bacculaureate Diploma are not identical to the surname and forename appearing on his/her birth certificate or passport, the candidate is required to submit a certified explanatory note.**

### **Documents required for registration for the entrance examination regarding the assessment of the school performances and personal achievements:**

1. **Annexes 1.** (to be filled in an electronic form, dated and signed)
2. **Annexe 2.** (to be filled in an electronic form, dated and signed)
3. A language proficiency certificate minimum B2 level, internationally recognized, **not** older than 2 years, or the certificate of linguistic competency, obtained from the Discipline of Modern Languages, the Faculty of Medicine, within our university (**ANNEX 3**); The citizens who have completed the high school studies in an educational institution in which the language of instruction is English or who have obtained at least a B2 level as part of the Bacculaureate examination are exempted from providing the language proficiency certificate;
4. **Certificate** obtained from the Ministry of National Education and Research – the National Centre for Recognition and Equivalence of Diplomas <https://www.cnred.edu.ro/>
5. Bacculaureate/High school diploma (valid in Romania) - certified translation into Romanian;

### **CHECK THE LIST OF DIPLOMAS THAT ARE VALID IN ROMANIA (ANNEX 7)**

*The candidates who have passed the Bacculaureate examination in the sessions corresponding to the academic year 2021-2022 may submit, instead of the Bacculaureate / High-School Diploma, a certificate issued by the high school, obligatorily specifying the grade point averages obtained during the years of study, the validity term of the certificate and the fact that the Bacculaureate diploma was not issued - certified translation into Romanian;*

6. High school Grade Record (school transcript with grades for all high school years) – certified translation into Romanian (the subjects Biology, Physics, Chemistry, Physics-Chemistry, Life Sciences, Mathematics must be specified in the school transcript);
7. Birth certificate – certified translation into Romanian;
8. A health certificate stating that the candidate to be accepted to studies does not have any contagious diseases or any other diseases incompatible with the medical profession - certified translation into Romanian;
9. Valid passport / identity card – scanned document in a PDF format;
10. **Proof of payment** Receipt for the non-refundable file processing fee of RON 1,000 to be paid into the account below

**BENEFICIARY: UMF "Carol Davila" București**

**BANK: Banca Comercială Română**

**ACCOUNT: RO87RNCB0090000509620141**

**SWIFT CODE: RNCBROBU**

Selection criteria ..... **ANNEX 6** .....

The hierarchy of the candidates shall be drawn up in the descending order of the score obtained and the provisional lists with the potentially admitted candidates shall be posted on the university website ([www.umfed.ro](http://www.umfed.ro)). The provisional list is not equivalent to the actual enrollment in the 1<sup>st</sup> year of studies.

**The enrollment of the admitted candidates is conditional upon fulfilling the following requirements:**

- submitting the entire file (all the documents from the platform in hardcopy), the high school diploma in the original (or a notary statement, in Romanian, specifying the date when the high school diploma in the original shall be submitted - certified translation into Romanian) and the certificate of linguistic competency;
- fulfilling the legal conditions for enrollment, including the recognition and equivalence of the high school studies by the Ministry of National Education in Romania;
- signing the study contract and paying the financial obligations.

The admitted candidates will have to confirm their enrollment decision, by proof of paying the tuition fee and signing the enrollment contract according to the calendar of the current Methodology.



The Office for Foreign Students will send the list of the selected candidates for the issuance of the Letter of Acceptance to studies to the Ministry of Education - the General Department of International Relations and European Affairs (GDIREA).

The enrollment in the study programmes of the university depends on obtaining the Letter of Acceptance to studies. Failure to receive the Letter of Acceptance denies your enrollment.

### **IMPORTANT!**

• **If the surname and forename of the candidate on the Bacalaureate Diploma are not identical to the surname and forename appearing on his/her birth certificate or passport, the candidate shall be required to submit a certified explanatory note.**

### **Documents required for registration for the entrance examination regarding the assessment of the school performances and personal achievements, including the issuance of the Letter of Acceptance:**

1. **Annexes 1** (to be filled in an electronic form, dated and signed);
2. **Annexes 2** (to be filled in an electronic form, dated and signed);
3. A language proficiency certificate minimum B2 level, internationally recognized, **NOT** older than 2 years, or the certificate of linguistic competency obtained from the Discipline of Modern Languages, the Faculty of Medicine, within UMPCD (**ANNEX 3**); The citizens who have completed the high school studies in an educational institution in which the language of instruction is English or who have obtained at least B2 level as part of the Bacalaureate examination are exempted from providing the language proficiency certificate;
4. Application form for the issuance of the Letter of Acceptance (**non-EU countries** - **ANNEX 5**), filled in capital letters for all the boxes;
5. Bacalaureate/High school diploma (valid in Romania) - certified translation into Romanian;  
*The candidates who have passed the Bacalaureate examination in the sessions corresponding to the academic year 2021-2022 may submit, instead of the Bacalaureate / High-School Diploma, a certificate issued by the high school, obligatorily specifying the grade point averages obtained during the years of study, the validity term of the certificate and the fact that the Bacalaureate diploma was not issued - certified translation into Romanian;*

### **CHECK THE LIST OF DIPLOMAS THAT ARE VALID IN ROMANIA (ANNEX 7)**

6. High school Grade Record (school transcript with grades for all high school years) – certified translation into Romanian (the subjects Biology, Physics, Chemistry, Physics-Chemistry, Life Sciences, Mathematics must be specified in the school transcript);

7. **The citizens from Israel** shall be enrolled only if they obtain a **minimum of 500 points at the official psychometric test taken in Israel**; (it shall be submitted in September upon enrollment, at the latest);
8. Documents certifying the permanent residence abroad / I.D. (non-EU countries) – (certificate from the City Hall or the Prefect's office of the city of residence) – certified translation into Romanian;
9. Birth certificate – certified translation into Romanian;
10. A health certificate stating that the candidate to be accepted to studies does not have any contagious diseases or any other diseases incompatible with the medical profession - certified translation into Romanian;
11. Valid passport for at least 6 months from 01.10.2022 – scanned document in a PDF format;
12. Proof of payment for the non-refundable file processing fee of RON 1,000 to be paid into the account

**BENEFICIARY: UMF "Carol Davila" București**

**BANK: Banca Comercială Română**

**ACCOUNT: RO87RNCB0090000509620141**

**SWIFT CODE: RNCBROBU**

**The entrance examination** consists of a **file based competition** (through the assessment of the school performances and personal achievements), for which the citizens from the non-E.U. countries may apply.

Selection criteria ..... **ANNEX 6** .....

The hierarchy of the candidates shall be drawn up in the descending order of the score obtained and the provisional lists with the potentially admitted candidates shall be posted on the university website ([www.umfcd.ro](http://www.umfcd.ro)). The provisional list of admitted candidates is not equivalent to the enrollment to studies.

**The enrollment is conditional upon fulfilling the following requirements:**

- submitting the entire file (all the documents from the platform in hardcopy), the high school diploma in the original (or a notary statement, in Romanian, specifying the date when the high school diploma in the original is to be submitted - certified translation into Romanian) and the certificate of linguistic competency;
- fulfilling the legal conditions for enrollment, including the recognition and equivalence of the high school studies by the Ministry of Education in Romania;
- signing the study contract and paying the financial obligations.

The admitted candidates will have to confirm their enrollment decision, by proof of paying the tuition fee and signing the enrollment contract according to the schedule of the current Methodology.

### **The tuition fee**

The tuition fee applicable to the newly non-EU enrolled candidates, based on the assessment of their personal files, in the academic year 2022/2023 is **of € 7,500 /academic year** to be paid in the following bank account:

**BENEFICIARY :** UMF "Carol Davila" București  
**BANK:** Banca Comercială Română  
**ACCOUNT:** RO19RNCB0090000509620007  
**SWIFT CODE:** RNCBROBU

The tuition fee for the students enrolled in the academic year 2022/2023 shall be paid in full and is non-refundable.

### **Residence in Romania during the studies**

The candidates from the non-E.U. countries require a student visa, issued by the Romanian Embassy from the country of origin. The visa shall be issued based on the Letter of Acceptance to Studies, issued by the General Department of International Relations and European Affairs of the Ministry of Education in Romania and on **the full payment of the tuition fee.** The student visa is valid for 90 days, time in which you are obliged to obtain the residence permit for study purpose issued by the General Inspectorate for Immigration (<https://portaligi.mai.gov.ro>).

### **Final provisions**

The above mentioned specifications are valid for the foreign citizens who shall enroll in **the first year – 2022/2023** and are in accordance with the Law of National Education no. 1/2011 (with the subsequent amendments and additions), the Orders and Regulations of the Ministry of Education and the decisions of the Senate of the University of Medicine and Pharmacy “Carol Davila”-Bucharest.

*In the event that other legislative changes occur, the Senate of the University will analyze them and will decide accordingly and the respective decision will be posted on the university's website (<http://umfcd.ro>).*